

# Hustisford School District

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Principal

## **Personnel and Policy Committee Minutes from Monday, August 7, 2023**

**Personnel and Policy Committee** of the Hustisford School District Board of Education met on Monday, August 7, 2023 at 5:00 p.m., in the conference room within the offices, at Hustisford High School, 845 South Lake Street, Hustisford, WI 53034.

**Present:** Tracy Malterer, board member (chair); David Stryck, board member; and Heather Cramer, Superintendent of Schools

- **Staffing Updates**—The committee discussed the volleyball leave of absence request. The committee discussed new staff that have started. The committee heard an update on vacancies. Mrs. Cramer updated on the custodial position and the solution. Mrs. Cramer updated that there are not any applicants for the Speech job so Mrs. Kreitzman will be doing it until a person is found. Ms. Malterer inquired about applicants for the Varsity basketball position.
- **Facility Updates**—The plan will be reviewed at the August 7, special board meeting.
- **Handbook Updates**—MS/HS Student Handbook, JHE Handbook, Teacher Mentor Handbook, Support Staff Handbook, Teacher Handbook—Mrs. Cramer went over the handbooks and the updates. There were not any significant updates in the books. They are on the August 7<sup>th</sup> agenda for approval.
- **Service Agreement for Athletic Training Services**—Mrs. Cramer presented the agreement for athletic training for the year. She recommends approval. It is on the August 7<sup>th</sup> special board meeting agenda.